

Perch Lake Owner's Association (PLOA)
Board Meeting Minutes
July 5, 2014

Roll call for Quorum: Dave Foster, Bill Pence. Jim Novitski, Liz Quinn, Carol Hicks-Brown, Hal Petrimoulx, Tom Haight, Cliff Janiak present.

Location: Foster Camp

Time: immediately after Annual Meeting

Agenda: July 5, 2014 agenda was adopted - Big question Who will replace Liz as treasurer?

Officers Reports:

* President: nothing more than was discussed at annual meeting

*Treasurer:

-We need to establish dates for the donation match and correspond with the match doner. So far we have \$8,575

-It Was decided the match would run from May 24, 2014 to July 5, 2014. Jim will talk with doner to verify and find out about next year. With the generous donations this year we will not have to hit the panic button next year to cover monitoring the boat landing.

-Payroll- Liz will stay on in payroll position and issue the 1099 forms for this season

- change names on banking accounts at the end of September when payroll is complete

-Simplify duties of the Treasurer to make it easier to find replacement for Liz.

- Liz will send recognition letters to all doners from Jan 1, 2014 to present.

-Letter needs to be dressed up with lake logo on letterhead. Hal will do.

Other Officer Reports and Committee Reports were same as annual meeting.

Old Business:

*PLOA 501(c)3 Status

*Fundraising for non profit – Hal explained information gained from Jill who has great knowledge to share but does not have the time to implement . The Board will pursue the “nexters”

*PLOA signs -Tom Haight has signs and will mail out when needed

*Maintain current Map of properties on Perch lake and keep current list of ownership of properties on Perch Lake. Nancy and Margo volunteered to do this

- Hal volunteered to take the Treasurer job if it only involves handling the money, debits and credits. All other duties will be responsibility of the Outreach and Membership committee- including provide free PLOA signs to new members , sell additional signs upon request collect monies from sale of signs and keep record of ownership of signs, Contact Tax Assessors Office and Dept. of Equalization periodically for current list of property transfers. Maintain current Map of properties on Perch lake and keep current list of ownership of properties on Perch Lake. Nancy, Margo and Liz will do the groundwork in updating it.

- Hal will acknowledge all donations with the Receipt letter that was drafted by him and keep all donations confidential.
- All signatures were received on the “Board code of Conduct” at the meeting.
- Membership Committee led by Cliff will organize a door to door method of contacting non members and new owners, providing a history and explanation of PLOA and invitation to join.
- Boat Ramp program - Dave and Chris will continue to look into the containment project.
- Dave will send out by laws of PLOA to all board members
- Looking ahead we have almost the whole board terms expiring next year. Maybe we should consider voting in PLOA membership to Nexters??

New Business;

Next meeting – October 4, 2014

Motion by Jim seconded by Liz to adjourn – carried.

**Perch Lake Owner Association
Board of Directors
Code of Conduct
May 24, 2014**

The members of the Board of Directors (BoD) of the Perch Lake Owners' Association (PLOA) are dedicated to carrying out the stated mission of the organization. The members of the PLOA BoD will conduct themselves in accordance with the following stated standards of behavior so as to bring credit to themselves, the BoD and the association members.

I. General Conduct:

1. Our actions and decisions will at all times be consistent with the purpose of the association as stated in our articles of incorporation.
2. The scope of our authority is granted by the membership of the association as specified in our bylaws. All BoD members will familiarize themselves with the bylaws and seek to ensure they are adhered to at all times. The BoD will not attempt to grant itself powers or authority inconsistent with the reasonable interpretation of the current bylaws without seeking approval of the membership.
3. BoD members will be vigilant in compliance with all laws, regulations, and applicable conventions that govern and regulate our organization and its activities.
4. Accept responsibility to keep up to date on emerging issues impacting the lake and its watershed and communicate these issues to the membership.
5. Avoid any interest or activity that is in conflict with the conduct of our official duties.
6. Prepare for, regularly attend, and actively participate in board meetings and committee assignments.

II. Communication:

1. Respect and protect privileged information to which we have access in the course of official duties.

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2. Maintain the confidential nature of board deliberations and to avoid acting as spokesperson for the entire board unless specifically authorized to do so.
3. External communication will be approved by the Chairperson of the Communications Committee or the President. No one else will have authority to make final approval of communication outside the association.

III. Voting:

1. Vote according to one's individual conviction, to challenge the judgment of others when necessary; yet be willing to support the decision of the majority of the board.
2. Nominate and vote for officers to lead the association that they believe represent these stated standards of behavior
3. Electronic voting will be completed within 2 weeks of the President communicating the issue to be decided so as to not cause undue delay or within the time frame decided by majority BoD vote. BoD members who have not voted within that period will forfeit their vote.

IV. Financial Stewardship

1. The BoD will ensure that all required financial reporting requirements are satisfied accurately and on time according to local, state and federal laws and regulation
2. The BoD will maintain an appropriate level of funds to sustain our mission without accumulating excessive reserve funds or incurring financial liabilities, loans, liens or other forms of indebtedness without the express authority of the memberships
3. Ensure that all expenditures are incurred at reasonable and customary rates and necessary to help fulfill the mission of the organization;

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V. Fundraising

1. Ensure that all fund raising activities are consistent with the associations tax reporting status and obligations
2. Ensure that all donors receive appropriate documentation of their donation so as to enable all relevant tax reporting they may be required to comply with
3. Assure individual gifts will be used for the purpose for which they were given
4. Assure donors that information about their donations will be handled with confidentiality to the extent provided by the law;
5. Withhold the names of donors from mailing lists that PLOA may intend to share;
6. Support the organizations fund raising efforts and be willing to share in solicitation of funds for association purposes

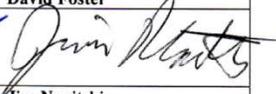
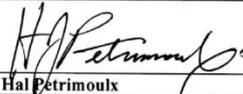
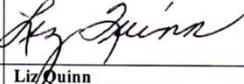
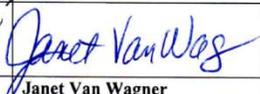
Carol Hicks-Brown	Tom Haight	David Foster
Bill Pence	Cliff Janiak	Jim Novitski
Hal Petrimoulx	Liz Quinn	Janet Van Wagner

Signed: _____

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intend to share;

6. Support the organizations fund raising efforts and be willing to share in solicitation of funds for association purposes

 Carol Hicks-Brown	 Tom Haight	 David Foster
 Bill Pence	 Cliff Janiak	 Jim Novitski
 Hal Petrimoulx	 Liz Quinn	 Janet Van Wagner

Signed: July 5, 2014